

ESCAMBIA COUNTY FIRE-RESCUE

Standard Operating Guidelines

1205.040

Attendance Standard

Implemented: 05/18/20

Revised:

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Paul Williams, Fire Chief

PURPOSE:

To ensure all members participate to minimum levels and meet federal, state and local requirements for training.

OBJECTIVE:

The following attendance standards define the minimum acceptable performance level for personnel to maintain membership.

SCOPE:

All Volunteer Personnel

Procedure

All members are expected and required to maintain a minimum level of participation to maintain membership with ECFR. Attendance standards ensure that members meet federal, state and local training requirements as well as mandatory training established by Escambia County. Meeting the attendance standard also ensures members remain familiar with apparatus, equipment and procedures.

Any member with 30 days of inactivity and no contact shall be notified by the District Chief/Station Lieutenant or Volunteer Coordinator. If the member continues to have no activity for 60 days (total of 90 days) their membership will be terminated. Activity is based on Firehouse entries.

Members may request a leave of absence in writing and forwarded to the Deputy Chief of Operations if approved by the District Chief/Station Lieutenant and in accordance with SOG 1110.005

Members who meet stipend requirements automatically meet minimum attendance standards. Attendance standards less than those required by the stipend policy shall be established by the District Chief, Station Lieutenant and/or Volunteer Coordinator depending on the stations monthly activities however, no activity is unacceptable.

Resignations shall be in writing and submitted to the District Chief/Station Lieutenant and forwarded to the Fire Chief in accordance with SOG 1110.095

Members resigning, retiring, terminated or separating from ECFR for any reason shall be responsible for returning **all** PPE and equipment to the warehouse to be considered for future membership eligibility. Failure to return issued equipment will result in legal action.