

MINUTES

Merit System Protection Board, Escambia County March 13, 2007 5:00 p.m.

The Merit System Protection Board convened in regular session at 5:14 p.m. on Tuesday, March 13, 2007 with the following MSPB members and staff present:

MEMBERS:

Dan C. Bates, Chairman
Lt. Eddie Henderson (Ret.), Vice-Chair
Mrs. Amy Binegar
Father Jack Gray
Dr. Ulysses Hughes

STAFF:

Kay House, Director
V. Keith Wells, Board Attorney

The Vice-Chairman called the meeting to order and recognize Father Jack who offered the invocation followed by the Pledge of Allegiance, led by Mrs. Binegar. There being no additions or corrections to the agenda, Father Jack moved to adopt the agenda; Dr. Hughes seconded and the motion carried unanimously. Upon call for the approval of the minutes of the MSPB Regular Meeting, February 13, 2007, Father Jack moved approval; Mrs. Binegar seconded and the motion carried unanimously.

VII. PUBLIC FORUM

VIII. OLD BUSINESS

XI. NEW BUSINESS

Mrs. House informed the Board that the budget process for the Board of County Commissioners' 2007-08 fiscal year begins the month of March and extends through September with a series of budget sessions, budget review committees, workshops, and public hearings. The Office of Management and Budget has distributed Budget Preparation Manuals, which includes a March 31, 2007 deadline to submit the first draft of base budget requests. Mrs. House proposed that the Merit System Protection Board convene in special session for a budget workshop to discuss proposed revenue for the next fiscal year. Tuesday, March 20, 2007, 4:30 p.m. was established as the date for the Budget Workshop, with a Special Session to follow to adopt the propose budget.

X. REPORT FROM APPOINTING AUTHORITY AND ELECTED OFFICIALS

- a. Board of County Commissioners

Mr. Rod Powell, HR Director provided an overview of the classification and compensation study, as conducted by Fox Lawson and Associates.

After a review of the classification and compensation assigned to the MSPB Executive Director's position, Dr. Hughes made the motion that a letter be directed to Rod Powell, HR Director to place the MSPB position on the schedule to re-evaluate the position and the compensation/ranking assigned; Mrs. Binegar seconded and the motion carried unanimously.

Mr. Powell reported that both unions under the Board of County Commissions has signed and finalized agreements to be included as participants under the Merit System Protection Board. The Amalgamated Transit Union 1395 (ATU) and the Police Benevolent Association, Western Division (PBA), both have finalized union negotiations.

b. Supervisor of Elections

c. Sheriff

Mrs. House formally introduced Mr. Willie Small, Director of Administration to the Board. Mr. Small addressed the Board with appreciation to the Board in the decision to allow for mediation services to the employees of the Sheriff's Office for the period of 90-days at no cost to the Sheriff or its employees.

XI. INFORMATION and STAFF REQUEST

a. Current Financial Statement

Mrs. House presented the MSPB budget with a spreadsheet outlining expenditures by object code, including an explanation for each expenditure, and the current balance for each object code to date.

XII. ATTORNEY'S REPORT

Attorney Wells reported on the 90-day mediation services as board approved for the Sheriff and his employees at no cost.

Attorney Wells brought to the attention of the Board term expiration dates for the appointment of the Board of County Commissioners (Dan C. Bates, Jr.); and the appointment of the Sheriff (Father Jack Gray). The Ordinance requires 120-day notice of term expiration to the participating Appointing Authorities.

There being no further business to come before the Board, the meeting adjourned at 5:45 p.m.