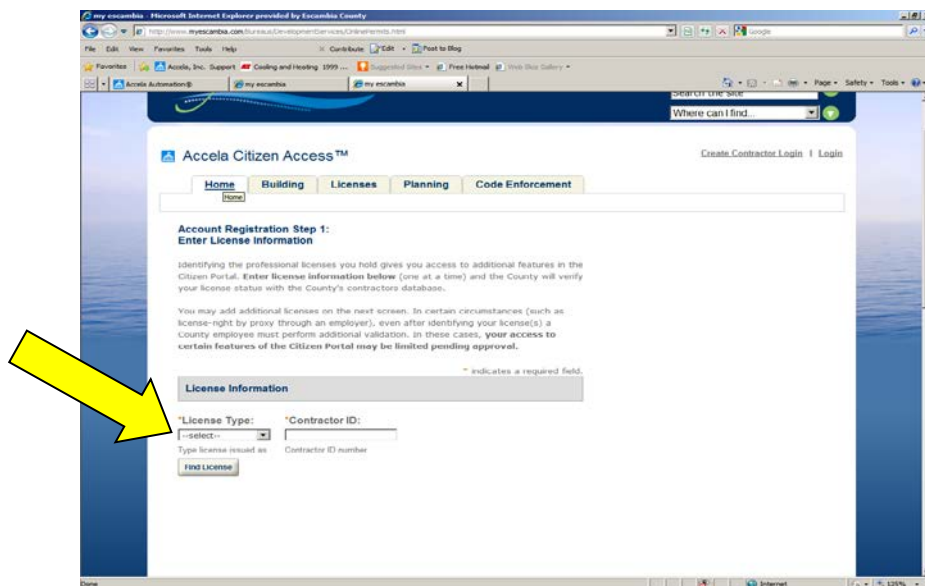
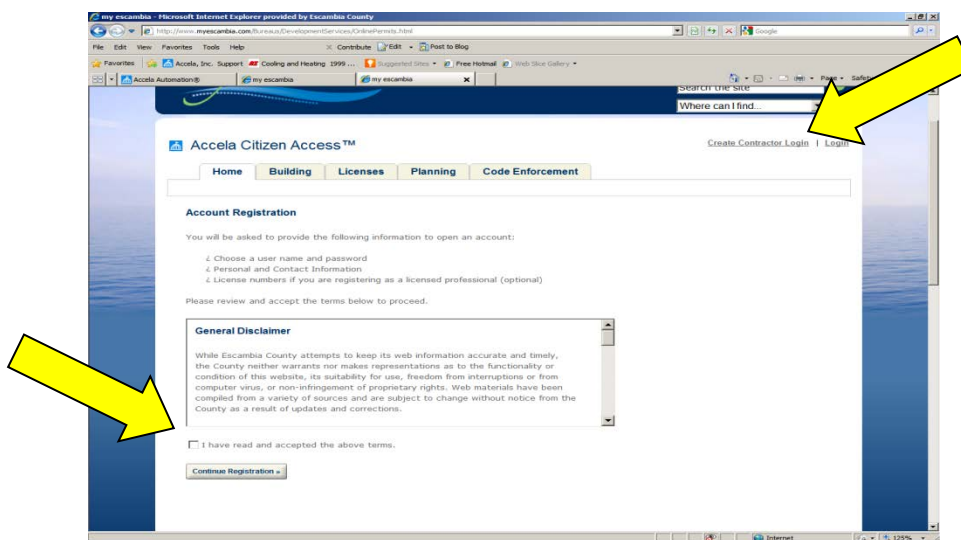


ONLINE INSPECTION INSTRUCTIONS - CONTRACTORS

The following information is designed to help you use the new Online Inspection software we have recently implemented. By following these simple step-by-step instructions, you should be able to schedule all of your inspections as well as look up inspection results. This also applies to any permit you are associated with.

The first step in scheduling inspections online with our new software is to register as a user to be able to access the permits online. If you have not yet registered to use the system, you will need to visit our website at <https://aca3.accela.com/Escambia/> and click on “Create Contractor Login” in the top right-hand corner and follow the instructions.



After you find your license type and enter your Contractor ID, click on the underlined license number and follow instructions.

If you are registered you may access the online Inspections at our website

<https://aca3.accela.com/Escambia/> and click on “Login” in the top right-hand corner and you will be directed to your permit information.

Anyone can use this site to research permit records and related activities, however, only registered users can use this site to schedule or cancel inspections. If you are not a registered user you can go to the website for information on permits and fee schedules.